



December 2020

# Terms of Reference

Independent Consultant –  
Senior Consulting Analyst

# About Us

Development Initiatives (DI) is an independent international development organisation working on the use of data to drive poverty eradication and sustainable development.

We work to ensure that decisions about the allocation of finance and resources result in an end to poverty, increase the resilience of the world's most vulnerable people, and ensure no one is left behind. We want these decisions to be underpinned by good quality, transparent data and evidence on poverty and resources, and lead to increased accountability and sustainable long-term outcomes.

DI was established in 1993, and since then our partnerships across the world have enabled us to expand from a small organisation in south-west England to a staff of over 70 people working in Brazil, Kenya, Nepal, Uganda, the UK and the US.

## Our work

We believe there are enough resources in the world to consign extreme poverty to history, but poor or inaccurate information means these resources are not reaching those who most need them. While data alone will not end poverty, it is a vital catalyst for increasing knowledge, providing clarity and improving decision-making at local, national, regional and global levels.

Our work focuses on three key areas:

1. **Measuring the progress of people out of poverty**  
Our work on poverty is about driving commitments and investment towards improving poverty data, and drawing on existing data to start building a clearer and more accurate picture of poverty.
2. **Investments to end poverty and build resilience**  
Our work on resources is about informing national, regional and international actors on how to mobilise, track and improve the targeting and effectiveness of the many different resources that can address poverty, vulnerability and crisis.
3. **Data use for sustainable development**  
Our work on data use is about breaking down barriers to data use, improving data availability and usability, and helping people use data effectively in order to drive efforts to end poverty and build resilience.

## Purpose of work

The role will focus on developing and producing data and evidence-led analysis on government finance in developing countries. We are looking for a Senior Consulting Analyst with experience in one or more of the following areas:

- Nutritional financing
- Malnutrition
- Climate financing
- Official development assistance
- The economic and developmental impact of Covid-19

As a content expert and senior member of project teams, the consultant will be expected to build and maintain relationships with the relevant policy and research communities and present DI's research at a range of external fora.

The Senior Consulting Analyst will work closely with staff at DI's offices in the UK, Kenya and other country offices across a range of projects. This will include the Technical Assistance to Strengthen Capabilities (TASC) project under the [Scaling Up Nutrition](#) network and periodic consultancy work with governments, development agencies and NGOs.

## Duties and responsibilities

### Technical duties

- Contribute content and skills expertise to deliver research initiatives across a range of projects particularly in areas of nutrition, financing for development, access to information, and domestic humanitarian response and investments in resilience, vulnerability, risk reduction and chronic poverty
- Interpret data and provide innovative analysis for a range of high-quality briefings and research papers, including contributing to flagship reports
- Contribute to visualisation and presentation of data more widely, including regular contributions to chart-led blogs
- Support DI's engagement and communications work, including representing DI externally and in response to internal and external requests
- Work collaboratively within project teams providing high quality input in area of expertise

### Business development

- Assist in the identification of new and emerging opportunities and supporting liaison and cultivation of identified opportunities with funders
- Assist in the drafting and submission of technical bids and proposals in specific area of expertise
- Demonstrate creativity in applying solutions

## Person Specification

### Area

- |                             |   |
|-----------------------------|---|
| Education / qualifications  | <ul style="list-style-type: none"><li>• Undergraduate degree in economics (or other numerate subject) with good knowledge of international development issues and data sources (particularly if degree is not in economics).</li><li>• Postgraduate degree in development economics or other relevant topics. Job-related experience will also be considered as equivalent.</li></ul>   |
| Personal skills / qualities | <ul style="list-style-type: none"><li>• An investigative nature and persistent in obtaining new information and data. Will question the validity of information and offer ideas and solutions to issues.</li><li>• Good communication skills, including experience of working effectively with diverse audiences, both verbally and in writing.</li><li>• Ability to work under pressure yet deliver on time with attention to detail and accuracy.</li><li>• Ability to work independently with minimal support as well as in a team environment.</li><li>• Enthusiastic and willing to learn and develop, both individually and as part of a team.</li><li>• Patient and tenacious when checking statistical and methodological outputs, formulae and calculations, written briefings and policy conclusions.</li></ul> |

## Contractual details

### Anticipated duration

Consultancy with work assigned as it arises. There is potential for a fellowship agreement dependent on performance and availability. Please note that this does not set a fixed term for this work. This is not a fixed term contract.

Days/hours of work are to be determined by the needs of incoming projects.

### Fees (daily rate)

£350–£450 per day depending on experience and capability.

### Place of work

The consultant shall be based at their place of residence and work remotely in close collaboration with the DI teams in Bristol, UK and Nairobi, Kenya. Depending on Covid-19 restrictions, this role may also require travel abroad for assignment purposes.

## How to apply

To apply, please submit an up-to-date CV and a brief cover letter (max 1 page) outlining how you fit the role and areas of expertise outlined above [here](#).

This application will remain open for the foreseeable future to encourage a large and diverse pool of applicants.

Due to the large quantity of applications expected, we will only respond to candidates that are applicable to current opportunities, bid or projects.

## Other

We welcome applications from all sections of the community.

We have a duty to prevent illegal working by checking potential employees' documents, before employing them, to ensure they have the right to work in the country in which this post is based.

DI is an equal opportunities employer and in line with our policies, we aim to ensure that no job applicant receives less favourable treatment on the grounds of race, colour, nationality, religion, ethnic or national origin, age, gender, marital status, sexual orientation or disability.

We find it helpful for all applicants to complete our Diversity Monitoring Form found on our website at: <http://devinit.org/working-with-us/vacancies/>

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Development Initiatives (DI) is an international development organisation that focuses on putting data-driven decision-making at the heart of poverty eradication.

Our vision is a world without poverty that invests in human security and where everyone shares the benefits of opportunity and growth.

We provide rigorous information to support better decisions, influence policy outcomes, increase accountability and strengthen the use of data to eradicate poverty.

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To find out more about our work visit:

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Development Initiatives is the trading name of Development Initiatives Poverty Research Ltd, registered in England and Wales, Company No. 06368740, and DI International Ltd, registered in England and Wales, Company No. 5802543. Registered Office: North Quay House, Quay Side, Temple Back, Bristol, BS1 6FL, UK.

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